

The regular meeting of the Borough Council of the Borough of Sinking Spring was called to order on Thursday, May 8, 2025, at 7:00 p.m., by Council President Tracy Peterson. After the pledge to the flag, Elizabeth Egelman called the roll reflecting the following Council Members present:

Tracy Peterson  
H. David Miller  
Denise Stine (Absent)  
Lisa Gantner  
Brian Hoffa  
Robert Metzgar  
John Egelman

Other officials present: Mayor Gary Cirulli; Charles Haws, Barley Snyder, Borough Solicitor; Lowell Leaman, ARRO Consulting; Michael Hart, Borough Manager; Police Officer William Skelton; and Elizabeth Egelman, Borough Secretary, who recorded the minutes of the proceedings.

**PUBLIC HEARING TO CONSIDER A LIQUOR LICENSE TRANSFER APPLICATION:**

Mrs. Peterson turned the meeting over to Mr. Haws. Mr. Haws stated that he received an email yesterday indicating that they do not have the information together about what the facility will look like and asked to continue the Hearing again to the June meeting. A lengthy discussion ensued. Mrs. Peterson asked if we could deny it if they are not ready by the June meeting. Mr. Haws stated that if Council wants, he could tell them that we will continue it to the regular June meeting and if they do not present there then we want them to withdraw their application until they have all the information together. Mr. Hoffa made a motion to continue the Hearing until the June 12, 2025 Council Meeting at 7 P.M.; seconded by Mrs. Gantner. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

**VISITORS/PUBLIC COMMENT:**

Chazz Aden from Representative Johanny Cepeda-Freytiz's office was in attendance. He mentioned again that it is tax rebate season and to send people their way.

**APPROVAL OF THE BILLS:**

Mrs. Peterson asked for a motion to approve the bills for April 2025. Mr. Hoffa made a motion to approve the bills, seconded by Mr. Egelman. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

**TREASURER'S REPORT:**

Mrs. Peterson asked for a motion to approve the Treasurer's Report for April 2025. Mr. Miller made a motion to approve the Treasurer's Report; seconded by Mr. Hoffa. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

**WESTERN BERKS FIRE DEPARTMENT:**

Mrs. Peterson stated that their April 2025 Activity Report is included in the email packet and to reach out to Mr. Renshaw if there are any questions.

**WESTERN BERKS AMBULANCE:**

Mrs. Peterson stated that their April 2025 Activity Report is also included in the email packet.

**APPROVAL OF MINUTES:**

Mrs. Peterson asked for a motion to approve the minutes of the April 10, 2025 Council Meeting and the April 23, 2025 Workshop Meeting. Mr. Miller made the motion to approve the minutes; seconded by Mr. Hoffa. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

**REVITALIZATION:**

Mr. Hoffa mentioned that at their last meeting they officially accepted Laura Mursch as a member of the Revitalization Committee. He also mentioned that they postponed their officer election because no officers were there and they must postpone their May meeting because it interferes with the election. He stated that they are working on the Façade program and there are currently three property that are interested, and they are assisting them with the process. He mentioned that Gabriel met with Lauri Ahlskog and Keith Boatman of SCTA because they are still interested in having a hub here in Sinking Spring for the bus transportation and he also went to the Greater Chamber Alliance Mainstreet Meeting on May 5<sup>th</sup> to see what they do, where we might fit in, and what our next step is to become a Mainstreet. He stated that they are also setting up a meeting with Heather Zimmerman from the Visitors Bureau to go over what we are doing and see what they can do for us.

**UNFINISHED BUSINESS/POSSIBLE ACTION ITEMS:**

Mrs. Peterson stated that we have the South Heidelberg Sewer Agreement Amendment. Mr. Hart mentioned that the changes he requested were made this afternoon and we are in agreement with what is proposed. He stated that they made the changes to the installation of the meter, changed to six (6) months instead of twelve (12) months, and the pretreatment to include industrial and commercial users. Mr. Miller made a motion to approve the Sewer Agreement Amendment; seconded by Mrs. Gantner. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

**NEW BUSINESS/POSSIBLE ACTION ITEMS:**

Mrs. Peterson stated that the first item was to approve Resolution #2025-02 Authorizing the Borough to enter into an Intergovernmental Cooperation Agreement for MS4 Steering Committee. Mr. Hart stated that this is part of our Stormwater Management and that it is a joint venture for training and education related to stormwater management. Mrs. Gantner made the motion approving the Resolution and entering into the Agreement; seconded by Mr. Egelman. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

The next item was to approve the PSA with Constructed Wetlands LLC for \$29,000.00. Mr. Hart explained that this is for the Reed Bed cleanout and that our last five-year contract with them expired last year. Mr. Miller made the motion approving the PSA; seconded by Mr. Egelman. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

The next item was to reaffirm using Sport Court PA for the Tennis Court Renovation. Mrs. Gantner stated that she sent out an email to Council asking for approval so we could get on their schedule, and we just need to reaffirm that. She stated that Mr. Hoffa had a suggestion to try to find sponsors to assist with the cost and Mr. Hoffa suggested that we have Gabriel work on that. Mrs. Gantner stated that the court would be the standard colors, and Mr. Egelman had asked if playground would be in season during the work. Mr. Hart stated that he got a construction package together for them and they returned everything he needed so after tonight they can begin. He stated that they are requesting \$40,000.00 upfront to cover materials. Mr. Hart stated that the total cost of the project is \$101,798.00 and we received a grant for \$75,000.00. Mrs. Gantner made a motion to give the contract to Sport Court PA and begin the process; seconded by Mr. Hoffa. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

The next item was to authorize Mr. Hart to move forward with cleanup and repairs at the Freight House. Mr. Hart stated that the first stage is to clean out and remove all the debris that is left inside and try and sanitize the natural wood that is in there and then they can do the restoration. He mentioned that the demo and cleanup quote is \$64,50.000 and the rough quote for the restoration is \$419,000.00 which does not include electrical or the ADA bathroom. He also mentioned that we did receive \$433,000.00. Discussion ensued. Mr. Metzgar asked if it would make more financial sense to demo the building and build a new building. Additional discussion ensued. Mr. Miller made a motion to proceed as Mr. Hart presented for cleanup and construction; seconded by Mr. Hoffa. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

**ARRO CONSULTING – ENGINEER (Possible Action Items):**

Mrs. Peterson stated that ARRO has one action item for tonight, to approve ARRO to advertise the Penn Avenue Pedestrian Crossing at Hull Street Project. Mrs. Gantner made the motion to approve ARRO to advertise the project; seconded by Mrs. Peterson. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried. Mr. Leaman stated that they will get the bid package ready for that. He stated that the Reed Bed project is out on Penn Bid and they are working on the applications to PennDOT for the next phase of the Columbia/Krick intersection.

**ELIZABETH EAGELMAN – BOROUGH SECRETARY:**

Mrs. Eagelman thanked Council for the gifts on Administrative Assistant Day.

**TRACY PETERSON – LIBRARY:**

Mrs. Peterson stated that the library is getting ready for their Summer Reading program and that they are doing a ton of programs.

**ROBERT METZGAR – FINANCE/ADMINISTRATION:**

Mr. Metzgar mentioned that they had a meeting on April 29<sup>th</sup>. He stated that they already went over most of the items that were discussed at their meeting. He added that Mr. Hart is still in the process of upgrading office equipment. He mentioned that they still need to schedule their next meeting.

**LISA GANTNER – RECREATION:**

Mrs. Gantner mentioned that Brandon Snyder has joined the Rec Board. She also mentioned that they have 303 kids registered for playground so far.

**JOHN EAGELMAN – PUBLIC WORKS**

Mr. Eagelman mentioned that they have a meeting scheduled for next Tuesday to discuss some signage, the speed tables and he made a note about the N. Hull Street Sidewalk issue.

**EXECUTIVE SESSION:**

Council went into executive session at 7:47 p.m. for personnel issues.

**RECONVENED:**

Council reconvened at 8:26 p.m. No action was taken.

**ADJOURNMENT:**

Mr. Hoffa made a motion to adjourn the meeting at 8:26 p.m.

Respectfully submitted,

  
Elizabeth A. Egelman  
Borough Secretary