

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on Wednesday, March 23, 2022 at 7:00 p.m., by Council President Tracy Peterson. After the pledge to the flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

Tracy Peterson  
H. David Miller  
Denise Stine  
Lisa Gantner  
Brian Hoffa  
Robert Metzgar  
Patrick Giambalvo

Other officials present were: Charles Haws, Barley Snyder, Borough Solicitor; Brad Smith, Engineer, ARRO Consulting; Michael Hart, Borough Manager; Police Chief James Oxenreider; and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceeding.

**VISITORS/PUBLIC COMMENT:**

There were no visitors signed in or in attendance.

**CORRESPONDENCE:**

Mrs. Peterson stated that we received an invitation to the next Municipal Officials Breakfast that will be held on Friday, April 29<sup>th</sup> at the Colebrookdale Railroad.

**UNFINISHED BUSINESS/POSSIBLE ACTION ITEMS:**

Mrs. Peterson stated that the first item is the Penn, Columbia and Cacoosing Avenues Intersection Improvements Project Construction Bid Review. Mr. Smith stated that we only received one bid and it is from Construction Masters Services, LLC and the total amount of the bid is \$3,089,336.00. Mr. Miller asked if the bid package is in order. Mr. Smith stated that it was. Mr. Miller asked if it is Mr. Smith's recommendation that the Borough accept the bid. Mr. Smith stated that we could rebid it but there is no guarantee that we will get more bids or that they will be any better. He also mentioned that the Borough will run the risk of losing grant money due to the project being pushed back again. Mr. Hart mentioned that this is the worst time to bid a paving project because everyone is booked. Mr. Miller made a motion to award the bid to Construction Masters Services, LLC in the amount of \$3,089,336.00; seconded by Mr. Hoffa. AYES – 7, NAYS – 0. Motion carried.

**UNFINISHED BUSINESS/POSSIBLE ACTION ITEMS (Cont.):**

The next item was the Village Greens Project. Mr. Smith stated that the plans are ready for final approval and signature. He mentioned that there are still several outstanding items that they need to deliver to the Borough but in the interest of moving the project along the Planning Commission recommends approving the plans and holding them until the final items are delivered to the Borough. He stated that the outstanding items are signed agreements, the final sealed stormwater management report, the E&S Plans and some other minor details. Mr. Haws mentioned that Council has already given conditional final approval previously so it would just be a matter of having Council sign the plans and then Mr. Hart will hold them here until all conditions are met. Mr. Metzgar mentioned that the Planning Commission signed the plans last night. Mrs. Peterson asked that all Council members sign the plans after the meeting.

**NEW BUSINESS/POSSIBLE ACTION ITEMS:**

Mrs. Peterson stated that there is only one piece of new business and that is raise the Library Directors, Wenonah Riegel, salary to \$20.19 and give her retro pay of .19 per hour back to her start date which is a total of \$81.56. She explained that there was confusion on Mrs. Riegel's part when she was hired but the Library Board is ok with it. Mrs. Peterson made the motion to approve the Library Director salary to \$20.19 and approve the retro pay of \$81.56; seconded by Mr. Hoffa. AYES – 7, NAYS – 0. Motion carried.

**LISA GANTNER – RECREATION:**

Mrs. Gantner reported that they opened up the Summer Playground Registrations and within 24 hours they had 128 kids signed up. She mentioned

**BRIAN HOFFA – ECONOMIC & COMMUNITY DEVELOPMENT (BOSS FORWARD)**

Mr. Hoffa mentioned that they had a Planning Commission meeting last night and Derck and Edson gave a presentation on the Form Based Code. He stated that they would like to get a copy of the final draft out to the County Commissioners for them to look at and to get their letter of approval. He stated that once he gets the final draft back he will circulate it to everyone, Planning Commission, Zoning, Borough Council, BOSS Forward, so that everyone has a final chance to look at it and then he would like to have Mark from Derck and Edson come back in and give the same presentation at the next Workshop Meeting. He mentioned that they do want to put notice in for the next Workshop Meeting to invite the Public to let them know what is going on. Mrs. Peterson asked everyone to mark their calendars for the Workshop Meeting on April 27<sup>th</sup>.

**MICHAEL HART – BOROUGH MANAGER:**

Mr. Hart mentioned that the Demo Bids for the two houses on Krick Avenue are due in by March 30<sup>th</sup>. He stated that we have to tear down 4 and 6 Krick Avenue to make way for the highway project and we will have to, eventually, take down four more homes to do the final build on the Phase 2.


Mr. Hart mentioned that they had a video meeting with PennDOT regarding the Phase 4 Project that PennDOT is supposed to be doing. He stated that they have really changed the design of what their plans are and it doesn't meet up with what we had first designed. He mentioned that he sent an email to Senator Argall, Representative Jim Cox and Representative Chrissy Houlahan, since they have been working hard to fund our project. He stated that he has a meeting scheduled on Thursday, April 7<sup>th</sup> at 2:30 p.m. here with PennDOT if anyone would like to attend.

Mr. Hart mentioned that included in everyone's packet is a summary he created that shows the Phase 2 Project expenses and funding. He mentioned that we have the grants but we have to spend the money and then submit for reimbursement.

**ADJOURNMENT:**

Mr. Hoffa made a motion to adjourn the meeting at 7:25 p.m.

Respectfully submitted,

  
Elizabeth A. Eageman  
Borough Secretary