

**Borough of Sinking Spring**  
**March 12, 2026**  
**Council Meeting Minutes**

The regular meeting of the Borough Council of the Borough of Sinking Spring was called to order on Thursday, March 12, 2026, at 7:00 p.m., by Council President Tracy Peterson. After the pledge to the flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

Tracy Peterson  
H. David Miller (Absent)  
Denise Stine (Absent)  
Lisa Gantner  
Brian Hoffa (Absent)  
Robert Metzgar  
John Eagelman

Other officials present: Mayor Gary Cirulli; Charles Haws, Barley Snyder, Borough Solicitor; Lowell Leaman, ARRO Consulting; Michael Hart, Borough Manager; Police Chief James Oxenreider; and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceedings.

**Approval of Meeting Minutes – 2-12-26 Council Meeting**

Motion to approve the meeting minutes was made by Mr. Eagelman and seconded by Mrs. Gantner. The motion passed unanimously.

**Visitors/Public Comment**

No visitors were present for public comment.

**Correspondence**

No correspondence was reported.

**Approval of the Bills for February 2026**

Motion to approve the bills for February 2026 was made by Mr. Metzgar and Seconded by Mrs. Gantner. Motion carried unanimously.

**Approval of the Treasurers Report for February 2026**

Motion to approve the Treasurer's Report for February 2026 was made by Mr. Eagelman and Seconded by Mrs. Gantner. Motion carried unanimously.

**Western Berks Fire Department Report**

The fire department report was included in the meeting packet for review.

## **Western Berks Ambulance Report**

The ambulance report was included in the meeting packet for review.

## **Revitalization**

Mrs. Gantner reported that the revitalization committee met and elected Laura Merch as the new president, with Mrs. Gantner continuing as treasurer. Jamie was reported to remain as vice president despite his new position with the county redevelopment authority.

## **Unfinished Business - Possible Action Items**

### **A. Resolution #2026-04 - Master Fee Schedule**

Motion to approve Resolution #2026-04 establishing the master fee schedule was made by Mr. Metzgar and seconded by Mr. Egelman. Motion carried unanimously.

### **B. Revisit Cacoosing No Parking Restrictions**

Mr. Egelman observed traffic conditions during peak times and noted that parking restrictions appear necessary due to congestion from trash collection trucks and school buses. Council discussed it but decided to table further discussion until Mrs. Stine could participate. Mr. Egelman also noted that residents have access to parking behind their homes using the existing alley.

## **New Business - Possible Action Items**

### **A. Approve Resolution #2026-05 – Price Adjustment of Bituminous Materials**

Motion to approve Resolution #2026-05 allowing price adjustments for bituminous materials based on fluctuating oil costs was made by Mr. Metzgar and seconded by Mr. Egelman. Motion carried unanimously.

### **B. 2026 Paving Project Bid Results/Award Bid**

The borough received bids for the 2026 paving project, with the lowest bid of \$114,910.11 submitted by Sacks & Sons Inc. for paving Cacoosing Avenue and Crest Road and installing three speed tables two on Ruth Street and one on Reedy Road.

Motion to award the 2026 paving project bid to Sacks & Sons Inc. for \$114,910.11, pending legal review of the contract was made by Mr. Metzgar and seconded by Mrs. Gantner. Motion carried unanimously.

### **C. Approve Payment Request #2 from Telco for Ped. Crossing Project**

Motion to approve Payment Request #2 from Telco for \$46,839.50 for the pedestrian crossing project was made by Mr. Egelman and seconded by Mrs. Gantner. Motion carried unanimously.

John Egelman reported that the pedestrian crossing system is functioning effectively, with drivers properly stopping for pedestrians.

### **D. Approval to Hire Joseph Igielski for WWTP Operator**

Mr. Hart reported that Joseph Igielski is fully licensed for wastewater treatment and possesses a commercial driver's license. Motion to approve hiring Joseph Igielski as wastewater treatment plant operator was made by Mrs. Gantner and seconded by Mr. Metzgar. Motion carried unanimously.

#### **E. Approval to Sell Surplus Equipment on Muncibid**

The borough will sell surplus equipment including an old pickup truck, a former police vehicle used as an administrative car, and miscellaneous equipment acquired with the Bucky building.

Motion to approve selling surplus equipment on Muncibid was made by Mr. Metzgar and seconded by Mr. Egelman. Motion carried unanimously.

### **Environmental & Municipal Engineer's Report – Possible Action Items**

#### **A. Approval of Sanitary Sewer MH 214 Survey and Conceptual Engineering**

The engineer reported flow problems at Manhole 214 behind Dairy Queen and Sinking Spring Terrace Apartments, where the line from Penn Avenue does not flow freely into the interceptor along the creek. This issue affects potential development capacity for Lower Heidelberg's proposed development near the barbecue pit. Mr. Metzgar made a motion to approve the sanitary sewer survey and conceptual engineering for Manhole 214; seconded by Mrs. Gantner. Motion carried unanimously.

### **Committee Reports**

Chief Oxenreider reported February statistics: 8 non-reportable accidents, 6 reportable accidents, 14 traffic citations, 24 parking tickets, and 6 warning notices.

Mr. Haws reported sending the proposed RV parking amendment to the Planning Commissions for review, with plans to advertise twice for adoption at the next meeting.

Mrs. Egelman reported working on the borough newsletter.

Mrs. Peterson noted upcoming discussions regarding library employee work-from-home policies at the next Library Board meeting.

Mrs. Gantner announced the Easter Egg Hunt scheduled for March 28th at 10 AM, and that we have 160 playground program registrations so far. She also proposed forming a committee for the nation's 250th anniversary celebration.

Mr. Egelman noted that new traffic markers were installed on Route 724. Mr. Hart stated that PennDOT replaced them. Mr. Egelman also reported concerns about material accumulation on the alley west of the tuxedo property. Mr. Hart explained that he was cited and the court ordered him to remove 75% of the stuff but he did not know the time frame.

Mr. Hart provided updates on the freight house reconstruction project, noting completion of framing, rough electrical and plumbing, and roof installation, though progress has been slower than desired due to contractor changes.

### **Adjournment**

The meeting was adjourned at 7:25 PM.

Respectfully submitted,

  
Elizabeth A. Egelman  
Borough Secretary