

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on June 24, 2020 at 7:00 p.m., by Council President James Pachuillo. After the pledge to the flag, Debra Bohn called the roll reflecting the following Council Members present:

James Pachuillo
Tracy Peterson (arrived at 7:10)
H. David Miller
Denise Stine (Absent)
Lisa Gantner
Brian Hoffa
Robert Metzgar

Other officials present were: Mayor Gary Cirulli, Charles Haws, Borough Solicitor; Brad Smith, ARRO Consulting; Michael Hart, Borough Manager; Bryce Zohner, Public Works Director; Police Chief James Oxenreider, and Debra Bohn, Treasurer, who recorded the minutes of the proceeding.

VISITORS/PUBLIC COMMENT:

There were no visitors signed in.

CORRESPONDENCE:

The first item was an e-mail from Charles Raudenbush of Waste Management. Mr. Raudenbush's e-mail was concerning the Borough selecting two different haulers to collect the trash and recycling on the same day. He mentioned that it is common to have different haulers but that it is usually collected on different days. He believes that having the collection on the same day will cause chaos and confusion. Mr. Raudenbush suggested that, based on their experience, that the Borough strongly consider changing the recycling collection to another day and that they would even mail notices to each residence informing them of the change. Lengthy discussion ensued. Decision was made to keep collection on the same day.

WESTERN BERKS AMBULANCE:

Mr. Pachuillo mentioned that their May 2020 activity report is included in the e-mail.

REVITALIZATION:

Mr. Hoffa mentioned that they had their meeting last week and Mr. Loth discussed the letter from the state concerning the Green Light Go project and the fact that they have postponed it for now. He also mentioned that they had a Web X meeting this afternoon with Derck & Edson to go over their proposal. He stated that they are going to create a steering committee that will get together and talk to Derck & Edson about what we think we want to do. He stated that it will not take the place of us having a session where we invite the public. He mentioned that they had some discussion on the 3D modeling of what the Downtown could look like.

UNFINISHED BUSINESS:

Mr. Hart mentioned that Mrs. Farrell has requested a Zoning Hearing and that it is scheduled for Tuesday, July 7th at 7 p.m. He mentioned that he asked Mr. Haws to attend the hearing also because of the sensitivity of the issue.

NEW BUSINESS:

Mr. Pachuillo stated that the first item is concerning the Cable Franchise Renewal and that we need to schedule a Public Hearing. Mr. Hart stated that the public hearing is to listen to any complaints about services and he mentioned that our current contract doesn't end until 2022. He suggested using the July Workshop meeting for the Public Hearing. Mr. Miller made a motion to schedule the Public Hearing for July 22, 2020 during the Workshop meeting; seconded by Mrs. Peterson. AYES – 6, NAYS – 0, ABSENT - 1. Motion carried.

The next item was a Resolution Restating the Emergency Operations Plan. Mr. Hart explained that this is for the West Side Regional Emergency Management Agency and that every three (3) years Council has to authorize a new Resolution approving the plan for the next three (3) year term. Mrs. Peterson made a motion to approve the Resolution; seconded by Mr. Miller. AYES – 6, NAYS – 0, ABSENT - 1. Motion carried.

Mr. Pachuillo mentioned that he believes that we need to work on an Ordinance that is in conjunction with the state laws pertaining to fireworks in the Borough and the State. He mentioned that the Mayor and the Chief feel that if we have an Ordinance passed in the Borough stating the same thing that the State says that it holds more creditability when they fine someone for illegal fireworks activity. Mr. Miller made a motion to have Mr. Haws clean up the draft Ordinance that was circulated last year, circulated it and give authorization to advertise it subject to the review so we can get it advertised before the Fourth; seconded by Mrs. Gantner. AYES – 6, NAYS – 0, ABSENT - 1. Motion carried.

BRYCE ZOHNER – PUBLIC WORKS DIRECTOR:

Mr. Zohner mentioned that we received our Chapter 94 report review letter from DEP and they are requiring us to install influent flow metering so we can calculate certain data based off of influent flow. He stated that they are looking into what would be the most cost effective method to do that and what will satisfy DEP.

BRAD SMITH - ENGINEER – ARRO CONSULTING:

Mr. Smith mentioned that the surveyor has finished marking up the plans and that the changes were quite extensive and outside of ARRO's scope of work. He stated that they are requesting, from the Borough, an additional \$3,000.00 to cover additional costs to correct the right-of-way plan as directed by Earl Felty. Mr. Hart mentioned that some of the plans were off seven (7) feet and that they had to basically resurvey every point. Mr. Miller made a motion to authorize the additional \$3,000.00 to cover ARRO's time to make the necessary changes to the Right-of-Way plans as directed by Earl Felty; seconded by Mrs. Gantner. AYES – 6, NAYS – 0, ABSENT - 1. Motion carried.

Mr. Smith stated that they received Contract Documents today from Barrasso for the Broad Street Sanitary Sewer Improvement Project and they will be reviewing them and will have them ready for signatures at the regular meeting. He also mentioned that it was requested that he prepare a proposal for ARRO's Construction Engineering and Resident Project Representative Services for the project as we move into construction. He stated that he has a Professional Services Agreement tonight for the five months of construction which includes construction observation and construction administration at a cost of \$41,450.00. Mr. Pachuillo stated that they will table this until next meeting so everyone has time to look over the Agreement. Mr. Miller asked what the terms were. Mr. Smith stated that it is time and expenses not to exceed.

CHARLES HAWS – SOLICITOR:

Mr. Haws stated that he has all the documents for the PENNVEST loan. He stated that they are looking for authorization to execute all of the loan documents including the Application, Certificate, Ordinance, Debt Statement, Borrowing Base Certificate and the 8110 Certificate. Mrs. Peterson made the motion authorizing the execution of the loan documents; seconded by Mrs. Gantner. AYES – 6, NAYS – 0, ABSENT - 1. Motion carried.

MAYOR GARY CIRULLI:

Mayor Cirulli stated that they received a memo from the Civil Service Commission and that they completed their review of the applications and have narrowed it down to three candidates for Full Time Police Officer. He mentioned that Jennifer Rightmyer came in first place, second was Devon Cooper and third was Nicholas Gallese. He asked Council to approve the hiring of Jennifer Rightmyer as a Full Time Police Officer with the Borough of Sinking Spring on a contingency bases that she passes her testing as far as background. Mr. Hoffa made the motion; seconded by Mr. Metzgar. AYES – 6, NAYS – 0, ABSENT - 1. Motion carried. Mr. Metzgar made a motion to accept the Civil Service Commissions List of candidates; seconded by Mr. Hoffa. AYES – 6, NAYS – 0, ABSENT - 1. Motion carried.

Mayor Cirulli mentioned that Officer Maryana Marusyak has completed her two years of service and should now move up to Class 1 Patrol Officer at a rate of \$34.84 per hour effective as of June 6, 2020. Mr. Hoffa made the motion to authorize Ms. Marusyak's move to Class 1 Patrol Officer; seconded by Mr. Miller. AYES – 6, NAYS – 0, ABSENT - 1. Motion carried.

ROBERT METZGAR – FINANCE:

Mr. Metzgar mentioned that he received an e-mail from a local boy scout who had a concern and a question about an issue with dogs pooping on people's lawns and it not being cleaned up. Mayor Cirulli stated that there is an Ordinance for that and that you have to catch them in the act and notify the police. Mr. Metzgar stated that he is going to invite the boy scout to attend a meeting to ask questions of Council

LISA GANTNER – RECREATION:

Mrs. Gantner stated that she would like to ratify the hiring of two playground employees. She mentioned that Rachel Rodriguez and Emma Maurer both decided that they didn't want the position after we approved them. Mrs. Gantner made a motion to hire Jared Collela and Marlie Ostergaard at \$8.00 per hour starting June 18th; seconded by Mrs. Peterson. AYES – 6, NAYS – 0, ABSENT - 1. Motion carried.

Mrs. Gantner mentioned that they have 150 kids registered and it is pretty even between the two playgrounds. She stated that the staff has been really good. She mentioned that she asked Chief Oxenreider if he could do some kind of 'Meet Your Police Officer' type of thing with the kids, so they are working on that. She mentioned that when we go green on Friday the playground can be open to the public with restrictions. She stated that she already has signage up. Mr. Hart asked if there is a limit when we go green. Mr. Metzgar stated that mass gatherings is 250. Mrs. Gantner stated that it just says that they can open with social distancing.

EXECUTIVE SESSION:

Council went into executive session at 7:50 p.m. to discuss a personnel matter.

RECONVENE:

Council reconvened at 8:09 p.m. No action was taken.

ADJOURNMENT:

Mr. Hoffa made a motion to adjourn the meeting at 8:09 p.m.

Respectfully submitted,



Elizabeth A. Eageman
Borough Secretary