

The regular meeting of the Borough Council of the Borough of Sinking Spring was called to order on Thursday, June 12, 2025, at 7:00 p.m., by Council President Tracy Peterson. After the pledge to the flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

Tracy Peterson
H. David Miller
Denise Stine
Lisa Gantner
Brian Hoffa (Absent)
Robert Metzgar (Absent)
John Eagelman

Other officials present: Mayor Gary Cirulli; Charles Haws, Barley Snyder, Borough Solicitor; Lowell Leaman, ARRO Consulting; Michael Hart, Borough Manager; Police Chief James Oxenreider; and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceedings.

PUBLIC HEARING TO CONSIDER A LIQUOR LICENSE TRANSFER APPLICATION:

Mrs. Peterson announced that the application for the liquor license transfer has been withdrawn. Mr. Haws stated that their attorney called him and then followed up with an email stating that they had not come up with a plan for how they want to develop the property yet.

APPROVAL OF MINUTES:

Mrs. Peterson asked for a motion to approve the minutes of the May 8, 2025 Council Meeting. Mr. Miller made the motion to approve the minutes; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

CORRESPONDENCE:

Mrs. Eagelman mentioned that the Pennsylvania Municipal League will be having Elected Officials Training in January 2026. Mr. Hart mentioned that we received a letter from Mr. James Kremp who owns, lives, and runs a business at 4206 Penn Avenue and that there was a car accident there recently. He stated that Mr. Kremp is concerned about the speed of the cars on Penn Avenue, the children on e-scooters, and e-bikes, and cars not allowing pedestrians to cross the street.

APPROVAL OF THE BILLS:

Mrs. Peterson asked for a motion to approve the bills for May 2025. Mrs. Stine made a motion to approve the bills, seconded by Mr. Egelman. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

TREASURER'S REPORT:

Mrs. Peterson asked for a motion to approve the Treasurer's Report for May 2025. Mrs. Stine made a motion to approve the Treasurer's Report; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

WESTERN BERKS FIRE DEPARTMENT:

Mr. Renshaw stated that his May 2025 Activity Report is included in the email packet and asked if there were any questions. There were none.

WESTERN BERKS AMBULANCE:

Mrs. Peterson stated that their May 2025 Activity Report is also included in the email packet.

UNFINISHED BUSINESS/POSSIBLE ACTION ITEMS:

There was no unfinished business to discuss.

NEW BUSINESS/POSSIBLE ACTION ITEMS:

Mrs. Peterson stated that the first item was to approve hiring Sarah Frantz for Playground at \$14.00 per hour. Mrs. Gantner made the motion to hire Sarah Frantz; seconded by Mr. Miller. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

The next item was to approve Mr. Hart to move forward with the purchase of the pickup truck. Mr. Hart stated that this is a replacement for our 2005 Utility Pickup and that it was in the budget for this year and will be paid out of the General Fund budget over a three-year lease at a cost of about \$85,600.00. Mr. Miller made the motion to approve moving forward with the Pickup truck purchase; seconded by Mr. Egelman. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

NEW BUSINESS/POSSIBLE ACTION ITEMS:

The next item was to approve advertising for Trash and Recycling Bids. Mr. Hart stated that our contract is up at the end of this year, and he wanted to get it done early. He mentioned that he spoke with Mr. Haws about changing the time period for collecting missed pickups from 48 hours to 12 hours and adding a penalty fee for each offense. Mr. Miller made the motion to advertise; seconded by Mrs. Stine. Mr. Egelman mentioned that glass and aluminum are not listed anywhere and asked if it should be added. Mr. Haws stated that the recyclers will not take glass anymore, but aluminum should be included. Discussion ensued. Mr. Hart stated that he will add both to the bid specifications and if there is push back on the glass, we can amend it. Mr. Miller amended his motion to include amending the bid specifications if glass is not allowed. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

ARRO CONSULTING – ENGINEER (Possible Action Items):

Mr. Leaman stated that he has one action item for tonight, to authorize ARRO to issue notice of intent to award to the low bidder for the Reed Bed Refurbishment Project. He mentioned that Empire Services was the low bidder with a bid of \$322,266.04. Mr. Egelman made the motion to approve sending the notice of intent to award to Empire Services; seconded by Mrs. Stine. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mr. Leaman mentioned that they are setting up a meeting with PennDOT for the Krick Avenue extension to discuss scoping that. He also mentioned that they are in the process, with the Planning Commission, of reviewing plans for a bank at Spring Market. He stated that hopefully, within a month, they will have recommendations from the Planning Commission.

CHIEF OXENREIDER:

Chief Oxenreider went over his May 2025 Activity Report.

MICHAEL HART – BOROUGH MANAGER:

Mr. Hart mentioned that the paving project is complete, and they are going to do line striping on it next. He stated that the Freight House Repairs are moving along slowly.

LISA GANTNER – RECREATION:

Mrs. Gantner reported that the Summer Playground Program started on Monday, and they already have 402 kids registered and the staff is great.

DENISE STINE – PUBLIC SAFETY:

Mrs. Stine reported that she attended the EMA meeting for the quarter and that they are going to be getting a new engine.

JOHN EAGELMAN – PUBLIC WORKS

Mr. Egelman mentioned that they had a meeting on May 13th and discussed installing speed tables as a passive means to increase public safety at two places on Ruth Street and one on Reedy Road. He stated that they also discussed zoning changes pertaining to streets within the borough. 1) Make N. Hull Street a one-way street traveling NE, 2) Allow parking on the east side of N. Hull Street after making it one-way, 3) Remove parking on the west bound side of Penn Avenue from N. Hull Street to the driveway east of 3981 Penn Avenue, 4) Allow parking on the north side of Cacoosing Avenue from 6:00 PM to 6:00AM and from 6:00AM until 6:00 PM parking is not allowed on the North side of Cacoosing Avenue, 5) Add signage indicating that truck traffic except for local deliveries is not allowed for the entire length of Woodrow Avenue. Mr. Egelman made a motion to look at engineering and things required for putting speed tables on Reedy Road and Ruth Street and to talk to the solicitor about making those zoning changes in the borough; seconded by Mr. Miller. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

EXECUTIVE SESSION:

Council went into executive session at 7:40 p.m. for a personnel issue. Mrs. Peterson stated that no action will be taken after the Executive Session. Mr. Miller made a motion to adjourn the meeting; seconded by Mr. Egelman. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Respectfully submitted,



Elizabeth A. Egelman
Borough Secretary