

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on Wednesday, April 27, 2022 at 7:00 p.m., by Council President Tracy Peterson. After the pledge to the flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

Tracy Peterson
H. David Miller
Denise Stine (Absent)
Lisa Gantner
Brian Hoffa
Robert Metzgar (Absent)
Patrick Giambalvo (arrived at 7:06)

Other officials present were: Charles Haws, Barley Snyder, Borough Solicitor; Brad Smith, Engineer, ARRO Consulting; Michael Hart, Borough Manager; Police Chief James Oxenreider; and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceeding.

VISITORS/PUBLIC COMMENT:

Mr. Mark Evans of Derck & Edson gave a presentation to Borough Council of the Draft Downtown D-1 District Zoning Ordinance and the Form Based Code. He stated that the form based code will focus our Ordinances around the scale and character of the places that we love, to create a quality Main Street for the Borough. Mr. Hoffa mentioned that one of the things that they tried to do as a committee and working with Mark was to create a code that if a developer comes in we have an idea of how we want this downtown to be. He also mentioned that they wanted to keep it flexible. Mr. Miller stated that he loves it and asked if they keep infrastructure in mind when they do these renderings. Mr. Evans stated that they do and that most of that should be covered under the Borough's SALDO. Mr. Miller stated that his focus is the Sinking Spring Green Way which is the low point and he would hate for it to become a storm water raceway. He stated that he just wants to protect the Sinking Spring. Mr. Haws asked if there are significant enough changes from the existing D-1 permitted uses that we would have to provide notice to the property owners. Mr. Evans stated that he believes there are enough changes that it would justify full notification.

CORRESPONDENCE:

There was no correspondence.

UNFINISHED BUSINESS/POSSIBLE ACTION ITEMS:

Mrs. Peterson stated that the only item is to ratify/reaffirm all actions taken at the prior Council Meeting on April 14, 2022. Mr. Haws stated that since we really only had 3 Council members present and one by phone he thought it would be best to do this.

- a. Approve Small Wireless Facilities Ordinance
- b. Approve 3/10 and 3/23 Meeting Minutes
- c. Approve bills for March 2022
- d. Approve Treasurers Report for March 2022
- e. Award Contract for Phase 2 construction
- f. Approve Demo Bid from R & F Excavating
- g. Approve 3 year contract with Solve IT
- h. Authorize Mr. Hart to seek appraisals for 8, 10, 12 & 14 Krick Avenue
- i. Appoint Mr. John Eageman and Ms. Tammy Rider to Planning Commission
- j. Approve charging \$50 rental fee and \$50 key deposit for Council Room

Mr. Miller made the motion to approve all actions taken a. through j.; seconded by Mr. Hoffa. AYES – 5, NAYS – 0, ABSENT - 2. Motion carried.

NEW BUSINESS/POSSIBLE ACTION ITEMS:

Mrs. Peterson stated that the first item is to authorize Mr. Hart to sign the Agreement with the Berks County Redevelopment Authority for the Krick Avenue appraisals. Mr. Hart mentioned that he reached out to Mr. Ken Pick regarding the properties and he stated that they need a current agreement signed that we are employing them to do the work for us. Mr. Hoffa made the motion to authorize Mr. Hart to sign the Agreement; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT - 2. Motion carried.

The next item was to authorize Mr. Hart to pay contractors for Phase 2 construction costs. Mr. Hart explained that this will help speed things up so we don't have to wait for Council meetings and we can apply for reimbursement quicker from the grants since we have such a tight time line. Mr. Miller questioned if all pay applications would be ratified at the next meeting. Mr. Hart stated that they would. Mr. Miller made the motion to authorize Mr. Hart to pay the contractor pay applications for Phase 2 construction costs; seconded by Mr. Hoffa. AYES – 5, NAYS – 0, ABSENT - 2. Motion carried.

The next item was the Recycling Grant Expenditures. Mr. Hart explained that he just got word on Monday afternoon that the recycling grant that he applied for was granted for \$134,000.00. He mentioned that he applied to get funds to upgrade the ordinance, reimbursement for creating our compost site, the purchase of a large dump truck and a large loader to facilitate the yard waste site. He stated that the state surplus auction is coming up in two weeks and he would like permission to bid on a large dump truck and a large rubber tire loader at a cost not to exceed \$25,000.00 each. Mr. Hoffa made the motion; seconded by Mr. Miller. AYES – 5, NAYS – 0, ABSENT - 2. Motion carried.

LISA GANTNER – RECREATION:


Mrs. Gantner mentioned that we need to do a newsletter and that we are a little behind for the spring. She asked everyone to get something together to have it to Mrs. Eagelman as soon as possible so we can get it out by the end of next month.

Mrs. Gantner asked about the Yard Sale Permits and if we could do away with it. Mr. Hart stated that we could keep it on the books but not enforce it. Chief Oxenreider stated that it is hard to enforce when there are big community yard sales. Mr. Haws stated that if Council agrees they can tell residents when they come in to apply for the permit that the Borough is suspending the permit process for the Yard Sales. Everyone in attendance agreed to suspend the permit process for yard sales.

ADJOURNMENT:

Mr. Hoffa made a motion to adjourn the meeting at 7:57 p.m.

Respectfully submitted,


Elizabeth A. Eagelman
Borough Secretary